

**AGENDA**  
**PENN TOWNSHIP BOARD OF COMMISSIONERS**  
**AUGUST 19, 2024**  
**7:00 P.M.**

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
6. PUBLIC HEARING – REQUEST TO REZONE A PORTION OF A PARCEL ON RIPPLE DRIVE
  - A. Township Staff Review and Comments
  - B. Applicant Comments
  - C. Board of Commissioners
  - D. Public Comments
  - E. Close of Public Hearing
7. BOARD ACTION CONSIDER ADOPTING ORDINANCE NO. 868 – AMENDING THE PENN TOWNSHIP ORDINANCE, BY REZONING AN AREA FROM SC SHOPPING/COMMERCIAL TO R-15 SUBURBAN RESIDENTIAL.
8. TOWNSHIP REPORTS – STANDING COMMITTEES
  - A. Public Safety – Commissioner Heiland
    1. Consider setting a date for Trick or Treat
  - B. Personnel – Commissioner Heiland
    1. Consider appointment to the Civil Service Commission
    2. Consider appointing the Right to Know Officer for the Township.
    3. Consider accepting the resignation of the Zoning Officer
  - C. Public Works & Recreation – Commissioner Baile
    1. Engineer’s report
    2. Consider approving the C.S. Davidson, Inc. Change Order No. 1 for the 2024 Guide Rail Contract.
    3. Consider an agreement with Hanover Land Services, Inc. for Stormwater Services.

4. MS4

D. Planning – Commissioner Baile

1. Consider setting/reducing Subdivision and Land Development bond amounts
2. Zoning Officer's Report
  - a. Subdivision and Land Development Plans for formal filing.  
SL24-09 Keel, LP - Spring Garden St.  
SL24-10 1085 Fairview Drive – John M. & Lisa A. Diehl
  - b. Subdivision and Land Development Plans for final approval.  
SL24-02 Yazoo Mills – 37 Industrial Drive  
SL24-08 Carroll County Christian Center, Inc.
  - c. Subdivision and Land Development Plans to be extended  
SL17-10 Mustang Pointe  
SL21-05 Elsner Engineer Works, Inc.  
SL22-01 Water Street Four, LLC  
SL24-03 Holland Construction – 100 Blettner Avenue  
SL24-07 Sheridan Press – 450 Fame Avenue

E. Finance – Commissioner Brown

1. Approve Warrants
2. Consider a request received July 11, 2024, from Saint Joseph Parish for a waiver of permit fees for their Annual Summer Yard Sale that was held July 20, 2024.
3. Consider a request received July 26, 2024, from the Exchange Club of Hanover for a waiver of permit fees for their Annual Chili Cook Off to be held on Sunday, September 1, 2024.
4. Award the 2006 Ford F-250 Super Duty Pickup with Western Snowplow Bid.
5. Award the Kohler Power Systems Model 125 RZG Natural Gas Emergency Generator.
6. Award the 2013 Ford Tarus Bid.

F. Health & Sanitation – Commissioner Berlingo

9. OLD BUSINESS

10. NEW BUSINESS

1. Consider Resolution 1034, adopting a Right to Know policy for the Township.

11. PERSONS TO BE HEARD/CITIZEN'S COMMENTS

12. ADJOURNMENT